



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Environment, Recycling and Waste Policy Development Advisory Group

Monday, 7th September, 2020 at 5.30 pm
via Remote Video Link

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Philip Circus (Chairman)

Matthew Allen
John Blackall
Toni Bradnum
Michael Croker
Ruth Fletcher

Richard Landeryou
Tim Lloyd
Christian Mitchell
Louise Potter
Diana van der Klugt

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

| | Page No. |
|---|----------|
| 1. Apologies for absence | |
| 2. Notes of previous meeting | 3 - 6 |
| To receive the notes of the meeting held on 29 June 2020 | |
| 3. Carbon Reduction Target and Action Plan | 7 - 20 |
| The Group will receive two presentations on the Council's action plan for organisational carbon reduction: | |
| - Summary of the consultant's report (presented by Anthesis) | |
| - Summary of the report to Cabinet, including recommendations for a carbon neutral target (presented by the Environmental Coordination Manager) | |

4. **Wheeled bins update**

To receive an update from the Recycling & Waste Strategy Manager on the Council's approach to wheeled bin provision

5. **Forward Plan Extract for the Environment, Waste and Recycling Portfolio**

21 - 24

To note the Forward Plan extract for the Environment, Recycling and Waste Portfolio

Environment, Recycling and Waste Policy Development Advisory Group
29 JUNE 2020

Present: Councillors: Philip Circus (Chairman), Matthew Allen, Toni Bradnum, Michael Croker, Ruth Fletcher, Richard Landeryou, Tim Lloyd, Louise Potter and Diana van der Klugt

Apologies: Councillors: John Blackall and Christian Mitchell

1 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 26 February were received.

2 **REDUCING THE COUNCIL'S CARBON EMISSIONS**

The Cabinet Member welcomed Freddie Cooper and Nicole Dalton, consultants from Anthesis, a sustainability focussed consultancy that is working with HDC on achieving organisational carbon reduction.

Freddie gave a presentation on the development of a Carbon Reduction Action Plan for the Council. The plan will focus on Council operations including buildings used by the council, buildings leased out by the council, fleet and procurement contracts.

A carbon audit of HDC's buildings, fleet use and other activities carried out in 2019 was being used as a baseline from which to work.

The presentation explained a number of emission-reduction pathways that worked towards different targets for achieving a carbon neutral organisation. The plan would include energy demand reduction (including retrofitting of existing buildings), low carbon energy, behaviour changes, contract and procurement methodology, natural capital and offsetting.

The Cabinet Member emphasised that the plan would be costed. It would also draw on examples from other local authorities. The Group discussed the ambition of the project and how it would need to be balanced with other priorities.

A draft action plan and report would be ready for the next PDAG in September, before being presented to the Cabinet meeting on 24 September.

3 **WILDER HORSHAM DISTRICT PROJECT**

The Cabinet Member reminded the Group that, whilst the Wilder Horsham District project related to the Leisure & Culture Portfolio, it was also relevant to his own, and that organisational carbon reduction, district-wide carbon reduction and the Wilder Horsham project were all interlinked.

He welcomed Henri Brocklebank, Director of Conservation at Sussex Wildlife Trust (SWT). Henri gave an overview of the five-year project, which sought to create a more resilient landscape that would enhance biodiversity and create wildlife connectivity across the district. Two new posts were about to be appointed which would work with landowners and organisations across the district to support them in taking steps to enhance biodiversity.

A formal steering group with HDC and SWT would monitor progress, including maximising potential for engaging with community groups and landowners. The Group noted that Parish Councils will be involved in the process.

The Group discussed the project in the context of the Local Plan and it was confirmed that SWT had submitted a detailed consultation response to the Local Plan Review.

The Environmental Coordination Manager was working with the Head of Strategic Planning to ensure initiatives resulting from the Wilder Horsham District project, and work on carbon emissions generally, fitted with the timetable and decision making process of the Local Plan. She also advised that Biodiversity Net Gain events for Members and officers from the Planning and Property departments would be arranged.

The Cabinet Member thanked Henri for her presentation.

4 **DISTRICT WIDE CARBON EMISSIONS**

The Environmental Coordination Manager updated the Group on the Council's project to reduce carbon emissions across the district. Although an action plan had not yet been produced, a number of projects were already underway. The scope of the project required working with a number of stakeholders, including the Highway Authority.

The rollout of electric charging points had been approved by Cabinet and was going ahead with other districts and boroughs. This was a long-term project that would deliver a network of charging points across the county.

Community grants would be available to support community projects. An initiative to install photovoltaic panels on domestic properties would commence this autumn.

The Cabinet Member advised that the Group would be kept informed of progress.

5 **FORWARD PLAN EXTRACT FOR THE ENVIRONMENT, WASTE AND RECYCLING PORTFOLIO**

The Forward Plan extract was noted.

The meeting closed at 5.05 pm having commenced at 3.00 pm

CHAIRMAN

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**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN – Environment, Waste & Recycling Portfolio

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

Published on 01 September 2020

What is a Key Decision?

A key decision is an executive decision which, is likely –

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

| | Subject/Decision | Decision Taker | Date(s) of decision | Is all or part of this item likely to be dealt with in private | Contact Officer Cabinet Member (NB include name, title and email address) |
|-----|---|-----------------------|----------------------------|---|---|
| 3. | The Councils Carbon Reduction Target and Action Plan | Cabinet | 24 Sep 2020 | Open | Adam Chalmers, Director of Community Services. adam.chalmers@horsham.gov.uk Cabinet Member for Environment, Recycling and Waste (Councillor Philip Circus) |
| 11. | Wheeled Bins Procurement contract | Cabinet | 26 Nov 2020 | Open | Adam Chalmers, Director of Community Services. adam.chalmers@horsham.gov.uk Cabinet Member for Environment, Recycling and Waste (Councillor Philip Circus) |

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